

**ABOUT TALON GROUP**

Talon was established in 2012 with the ambition to create a global Out of Home (OOH) agency providing uncompromised advice and service for our clients. Today we are a high growth independent full-service OOH agency with a team of over 230 people globally.

Together we are dedicated to driving client value through a combination of teamwork, expertise, creativity, data, and proprietary technology. We are agile and entrepreneurial our simple philosophy enables us to deliver outstanding work.

There's never been a more exciting time to be involved with OOH and we're excited about the next chapter.

**OUR VALUES AND HOW WE WORK TOGETHER**

<b>WE ARE BOLD_</b>	<b>WE ARE HUMAN_</b>	<b>WE ARE SMART_</b>
As industry provocateurs and pioneers, we respectfully challenge the status quo, take pride in our people, big ideas and partnerships	We are a diverse collective of changemakers who value respect, fairness, and integrity and expect the same in return	Our trailblazing spirit and learning centric culture ensures our knowledge provides maximum value to each other and our clients
<ul style="list-style-type: none"><li>• We embrace change</li><li>• We challenge respectfully</li><li>• We lead the way</li></ul>	<ul style="list-style-type: none"><li>• We value collaboration and togetherness</li><li>• We are empathetic</li><li>• We embrace individuality</li></ul>	<ul style="list-style-type: none"><li>• We grow and learn</li><li>• We are trusted</li><li>• We are mission possible</li></ul>

**THE TEAM (FINANCE)**

Talon US Finance team is going through an exciting time, the team is growing so there is plenty of opportunity for growth for the right candidate!

**THE ROLE**

This position will be a vital element of the Talon US Finance Team as the candidate will contribute to the successful day-to-day operations and long-term growth of the business overall.

The ideal candidate will be responsible for supporting the US Financial Controller with their vision of improving the US Finance function by successfully establishing best in class controls, processes, and systems. Must have a willingness to get into the detail and mentor junior team members.

## YOU

The ideal candidate is professional, capable of managing and prioritizing tasks in a fast-paced environment, and extremely self-motivated. This is an excellent opportunity to join our growing team!

## RESPONSIBILITIES

- Calculation and preparation of month end journals
- Preparation of monthly balance sheet reconciliations
- Assist in providing quality departmental financial reports and analysis
- Maintain adequate documentation and support for financial records
- Provide support for annual audit
- Assist with budgeting and proformas, if necessary
- Assist controller with the integration of newly acquired companies
- Support AR/AP Leads as and when required
- Handle special projects and other ad hoc tasks as needed

## WORKING HABITS AND CORE SKILLS

- Bachelor's degree in accounting
- Qualified accountant (CPA)
- 1-3 years post qualified accounting experience
- Strong organizational skills, attention to detail
- Strong written and verbal communication skills
- Proactive and can-do attitude
- Microsoft Office
  - Intermediate Excel Proficiency
  - Intermediate Power Point Proficiency

## YOUR EXPERIENCE AND QUALIFICATIONS

- Excellent attention to detail
- Experience in Media sector preferred but not essential
- Highly proficient in MS Excel and Power Point
- Excellent analytical, written, and verbal communication skills
- Flexible with the ability to work under pressure and to meet targets and deadlines
- Self-motivated with a positive and can-do attitude
- Ability to develop strong relationships across Talon and maintain credibility with a range of stakeholders
- Ability and willingness to get their sleeves rolled up and get into the detail
- NetSuite experience preferred but not essential
- Strong commercial business acumen

**JOB DESCRIPTION**

**ROLE:** Finance Manager

**LOCATION:** Nashville (Hybrid)

**SALARY:** \$100,000-\$110,000k

**BENEFITS INCLUDE**

401K with employer matching

Enhanced paid family leave

Life Insurance

Birthday leave

Health, dental and vision

Voluntary/Charity leave

Generous PTO

Regular all staff educational workshops

Feel Good allowance of \$50 per month

Training allowance

Smarter Working (hybrid working, early Friday finish, and summer hours!)

Phone allowance