

JOB TITLE: Client Audit Manager 4-6 Months FTC

DEPARTMENT: Finance

LOCATION: Holden House, London

REPORTING TO: CFO/FD

ABOUT US

Talon was founded in 2012 with an ambition to create an independent global Out of Home agency providing uncompromised advice and delivery for our clients. The Out of Home sector is going through transformational change fuelled by investment, digital and data. Our mission is to help our clients get the best out of this environment.

THE ROLE

Talon has an exciting opportunity for a Client Audit Manager to join our award-winning Finance team. The successful candidate must be a team player with proven client audit experience

RESPONSIBILITIES AND RELATIONSHIPS

- Oversee the successful facilitation of our client audits being primary point of contact with Media Agencies and External Auditors to ensure we fulfil our audit obligations
- Thereafter, leverage real time learnings to amend systems and process and drive change to make our end to end process audit worthy
- AP/AR Ledger reconciliations to ensure system balances are accurate

KEY SUCCESS FACTORS

Behaviours/Skills/Knowledge/Personal Attributes:

- Proven work experience in Accounts Payable/Accounts Receivable working in a Media Environment or an environment which is audited both internally and externally
- Proven ability to lead media and internal audits, being the first point of contact for auditors.
- Excellent analytical skills along with the ability to create and present detailed reports.
- Strong communication and interpersonal skills.
- Proven track record of driving improvements in financial control and financial process, adept at challenging the status quo where necessary and recommending new approaches / efficiencies.
- Great team player who is able to manage multiple tasks and deadlines whilst managing the expectations of key stakeholders.
- Previous experience of working in the media industry desirable.

Qualifications and Experience:

- *Netsuite experience preferable.*
- *Media experience, or experience in a high volume transactional business.*
- *Media and Internal Audit experience*
- *Treasury / process improvement experience*

Talon is an equal opportunities employer. We celebrate diversity and are committed to creating an inclusive environment where all individuals can thrive. We seek to employ and

JOB DESCRIPTION



develop a workforce representative of the markets that we serve and brands that we represent.